
October 27, 2009 **Revised Close Date to November 30, 2009**

Working Title: Regulatory Analyst 3

Type of Position: Full-Time, Project
Four (4) year project ending September 30, 2013

Location: Olympia, Washington

Salary Range: \$4,429 – \$5,813 per month

Benefits: The UTC offers a comprehensive benefits package

Closing Date: This recruitment will close on November 30, 2009.

The Washington Utilities and Transportation Commission (UTC) is seeking an experienced individual to perform analysis on complex regulatory matters that have a significant impact on multi-billion dollar energy utilities, energy consumers, and other stakeholders.

AGENCY OVERVIEW

The UTC regulates the rates, services and practices of privately-owned utilities and transportation companies, including: electric, telecommunications, natural gas, water, and solid waste collection companies, private commercial ferries, buses and household goods movers. The agency also enforces pipeline and railroad safety standards.

The mission of the UTC is to protect consumers by ensuring fairly priced, available, reliable and safe utility and transportation services. The UTC helps consumers make informed choices; provides regulatory oversight in the absence of competitive markets; ensures consumer protection is maintained during and after the transition to more competitive markets; and ensures public safety is achieved by minimizing hazards resulting from company practices.

POSITION ROLE AND RESPONSIBILITIES

The UTC was awarded funding from the American Recovery and Reinvestment Act (ARRA) of 2009 to enhance the capability of the UTC to manage an increased and broadened scope of regulatory work resulting from Recovery Act policy initiatives. This position will enhance staffing capacity and technical expertise to facilitate timely consideration by the UTC of tariff filings, accounting petitions, integrated resource plans, conservation plans, rulemakings, and other regulatory actions.

REQUIRED QUALIFICATIONS:

A Bachelor's Degree involving major study in business or public administration, accounting, finance, economics or relevant field

And

Four years of professional-level experience performing research and analysis or policy development. In rare situations, an individual without the requisite degree may qualify by demonstrating knowledge and abilities equivalent to the degree that have been attained through a combination of work experience and education.

Experience presenting information during public open meetings and to testify and undergo cross-examination in formal legal proceedings.

Required Competencies:

Judgment and Problem-Solving - Ability to develop, negotiate, and advocate appropriate compromises or settlements between stakeholders.

Analytical Skills - Ability to thoroughly investigate and accurately analyze complex financial concepts, consumer issues, and accounting data. Forms accurate conclusions and makes appropriate recommendations regarding actions to be taken.

Critical Thinking - Demonstrates balanced thinking that combines analysis, wisdom, experience and perspective; recognizes and carefully weighs prospective action; identifies options, and makes the best decision.

Customer Focus – Responsive to both internal and external customers. Works with customer to identify needs; assumes responsibility for own role in meeting those needs. Ensures commitments to customers are met. Receptive to customer feedback.

Results Focus – Accepts personal accountability for individual results or share of team results. Manages workload and interpersonal relationships to achieve results: prioritizes tasks appropriately, overcomes obstacles, works with others as necessary, and meets deadlines and quality standards.

Communication Skills - Demonstrates communication skills (reading comprehension, writing, listening, speaking) appropriate to the position. Shows respect and courtesy in interpersonal communications. Presents ideas effectively in formal and informal situations. Effectively translates complex or technical concepts into messages others can readily understand and grasp. Read, comprehend, and accurately interpret written material, including complex financial and/or legal information.

Adaptability/Flexibility - Open to new ideas. Responds constructively to change and stressful situations. In consultation with supervisor, adjusts plans to meet changing needs.

Self-Development – Demonstrates proactive learning. Keeps knowledge and skills up-to-date. Solicits and accepts constructive feedback. Seeks developmental assignments to improve skills. Turns challenges into learning opportunities.

DESIRED QUALIFICATIONS - The UTC is most interested in candidates who have the following:

- Experience in developing or analyzing Integrated Resource Plans (IRP)
- Experience in developing or analyzing gas procurement strategies
- Experience in developing or analyzing power supply models
- Experience using computerized data processing systems
- Experience influencing for voluntary compliance
- Experience understanding and using regulatory principles

SPECIAL NOTES:

Project Position: This is a project position that is expected to end by September 31, 2013.

Conflict of Interest: RCW 80.01.020 limits UTC's ability to employ any person who owns stock in any company the UTC regulates or is otherwise financially interested in such company. Such interests include those of an employee's spouse.

Authorization to Work: UTC may only hire those who are legally authorized to work in the United States.

Union Security: This position is covered by a union shop provision. Therefore, as a condition of employment, candidates who are appointed are required to become members of the Washington Federation of State Employees (WFSE) and pay dues or as a non-member pay an agency shop fee, a non-association fee or a representation fee. The union shop provision shall be effective no later than the 30th day following the effective date of the appointment.

APPLICATION PROCESS: Please submit the following materials:

1. A cover letter describing how you meet the following required qualifications:
 - A. A Bachelor's Degree involving major study in business or public administration, accounting, finance, economics or relevant field.
 - B. Four years of professional-level experience performing research and analysis or policy development. Indicate the positions you held where you gained this experience.
 - C. Experience presenting information during public open meetings and to testify and undergo cross-examination in formal legal proceedings. Indicate the positions you held where you gained this experience.
2. A résumé which includes your employment history.
3. 3-5 Professional references with direct knowledge of your qualifications for this position along with current contact information for each. Please include at least one reference from a current and former supervisor, and one from a current or former peer.
4. The UTC will appreciate your voluntary cooperation in filling out the applicant profile data form and submitting it with your application materials. This information is for reporting purposes only and is strictly confidential. To download the form click ****Applicant Profile Data form**

Please send your materials to:

Email is preferred	If email is not possible mail materials to
Email: Jobs@utc.wa.gov Subject Line: Recruitment # P1009 9436 RA3	Recruitment # P1009 9436 RA3 Human Resource Office Washington Utilities and Transportation Commission PO Box 47250 Olympia, WA 98504-7250
By submitting materials you are indicating that all information is true and correct. The state may verify information. Any untruthful or misleading information is cause for removal from the applicant pool or dismissal if employed.	

QUESTIONS? Please call 664-1130 if you have any questions about this recruitment.

Visit these links to learn more about the UTC at <http://www.wutc.wa.gov>,
the state of Washington at <http://www.experiencewa.com/home.aspx>
and the Olympia area at <http://www.experiencewa.com/cities/olympia.aspx>.

The Utilities and Transportation Commission is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial, and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam era veterans and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application process or this announcement in an alternative format may contact Paula Gay at pgay@utc.wa.gov or 360 664-1130. Our statewide toll free TTY number is 800 416-5289.